



Hungry Horse County Water & Sewer District

528 Colorado Boulevard, Hungry Horse, MT 59919 | 406-387-5694

Board of Directors Meeting Minutes

November 20th, 2025 | 6:00PM

A. CALL TO ORDER 6:01PM Vice President Blakney called the meeting to order.

B. ROLL CALL 6:01PM

PRESENT: Vice President Tom Blakney, Director Jamie Foster, Director Brent Schmidt

STAFF: Bookkeeper Mallory Mumma, Secretary Raye Lynn Goodson GUESTS: Vivian Allen

EXCUSED ABSENT: Director Dan Stahlberg, President Doug Wagner, GMO Ben Shafer

C. ADOPTION OF AGENDA 6:02PM

6:02PM Blakney **MOVED** to adopt the agenda. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

D. PUBLIC COMMENT 6:03PM

Allen handed in her Written Public Comment: "25, September 2025 Minutes" and "16, October 2025 Minutes"

E. SEPTEMBER & OCTOBER + EXECUTIVE SESSION MINUTES TO CORRECT & APPROVE 6:03PM - 6:07PM

Foster stated the recording of the Executive Session had been received and the written minutes would be ready for next month. Goodson stated Wagner turned in information of whether the Secretary is to be present during Executive Sessions. The board reviewed the minutes and made some grammatical corrections and time-stamps to October.

6:06PM Foster **MOVED** to approve the September Minutes. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

6:07PM Blakney **MOVED** to approve October minutes as corrected. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

F. REPORTS 6:08PM

1. BOOKKEEPER'S REPORT (DIRECTOR'S REPORT) 6:33PM

a. FINANCIAL STATEMENTS & FINAL BUDGET NUMBERS 6:33PM

The board and Mumma went over the Financials and Bookkeeper's report.

b. BILLS 6:38PM

The board and Mumma went over the checks and bills.

6:40PM Schmidt **MOVED** to pay the bills for November. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

c. CORRESPONDENCE 6:40PM

Blakney brought up a customer that had their home and then shed burn down and what the protocol is on fees for turning on the water and Foster was able to answer his questions. Mumma stated they received a letter from DEQ and their Property Taxes. The board went over the report on how the wells are doing and the Property Taxes.

6:47PM Blakney **MOVED** to pay the taxes in full. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

d. BALLOON PAYMENT BEEN APPLIED W/GOV REOPENED? 6:47PM

Mumma stated the Balloon Payment had not been applied. Foster gave an update on the Balloon Payments and said the payment had not been applied because of the government shut-down. Foster also let the board know there is an address to send the payments to in Bozeman. They discussed getting Mumma a debit card from the bank and rolling over the CD.

6:52PM The board opened public comment for feedback on rolling over the CD.

The board continued their discussion on CDs. Mumma and the board discussed what bills are under what names and how to change them to the correct employees.

6:59PM Schmidt **MOVED** to extend the meeting 10 minutes. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

6:59PM Schmidt went over his findings when calculating the water loss report. The board went over where the loss is going and where the leak may be. They went over the changes from month to month and looked for a pattern.

7:07PM Allen stated she heard Shafer mention not all the water goes to the tower first before going to accounts and wondered if that made a difference.

2. MANAGER'S WRITTEN REPORT No Report

3. SECRETARY'S REPORT 6:08PM

The board and Goodson went over the Secretary's report. Goodson mentioned she wanted to begin cleaning and organizing the office and file room if the board would allow. The board asked Goodson to calculate her average amount of hours to see what they could allow for cleaning and organizing.

6:14PM Allen asked the smoke detector to be fixed.

The board thanked Goodson for the Handbook she created for director's.

G. UNFINISHED BUSINESS 6:17PM - 6:26PM

1. SICK LEAVE & VACATION PAY DISCUSSION 6:17PM

The board acknowledged that Sick Leave and Vacation Pay is required for employees.

6:18PM Foster **MOVED** to add Sick Leave and Vacation Pay for employees starting on this month's (November) checks.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

Foster stated the calculations will be from the Martin City Water District because they set the minimum that is required.

The board discussed what the required back-pay might be.

6:22PM Foster **MOVED** to have the bookkeeper calculate the fiscal year of 2025 for Sick Leave and Vacation Pay for all employee.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

2. ONE FINISHED COPY OF RULES, REG'S, AND RATES PRINTED 6:23PM

Goodson created a copy for every board member including an office copy.

3. CONTINUING WORK ON CSKT COMPACT WITH LESS PLAYERS 6:24PM

The board went over the changes to the CSKT Compact Lawsuit as one of the largest funding sources sold their land to CSKT. They discussed where CSKT gets their funding and there are no updates as far as progress on the board's end.

H. NEW BUSINESS 6:27PM

1. DO WE NEED FLOOD INSURANCE? 6:27PM

The board discussed if they need flood insurance, and whether their current policy covers floods. They asked to have this item on the agenda for next month. Mumma stated she will check on their current policy before the next meeting.

2. TASK REVIEW 7:09PM

7:09PM Blakney will go to Whitefish Credit Union

7:09PM Foster will do the Executive Session Minutes.

7:09PM Schmidt will make it to the next meeting.

7:10PM Mumma will work on her list.

7:10PM Goodson will do the minutes.

I. ADJOURNMENT (7:00PM OR SOONER) 7:12PM

7:12PM Schmidt **MOVED** to adjourn. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

Signed _____

Douglas T. Wagner, President

Date _____

Attested _____

Raye Lynn Goodson, Secretary

Date _____