



Hungry Horse County Water & Sewer District

528 Colorado Boulevard, Hungry Horse, MT 59919 | 406-387-5694

Board of Directors Meeting Minutes

August 21st, 2025 | 6:00PM

A. CALL TO ORDER 6:00PM Vice President Blakney called the meeting to order.

B. ROLL CALL 6:00PM

PRESENT: Director Dan Stahlberg, Director Brent Schmidt, Director Jamie Foster, Vice President Tom Blakney

STAFF: GMO Ben Shafer, Bookkeeper Mallory Mumma GUESTS: Vivian Allen

EXCUSED ABSENT: Secretary Raye Lynn Goodson, President Doug Wagner

C. ADOPTION OF AGENDA 6:00PM

Allen and board changed the month of the minutes to be corrected and accepted from May to July.

6:00PM Foster **MOVED** to adopt the agenda as corrected. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

D. PUBLIC COMMENT 6:02PM

Allen submitted written public comment titled "Public Comment on the 19th, April 2025 Meeting" and "Public Comment on the 22nd, May 2025 Meeting."

E. JULY 2025 MINUTES TO CORRECT AND APPROVE 6:02PM

The secretary submitted two versions of the minutes this month. The board reviewed both versions of the minutes, they chose the version with paragraphs instead of bullet points and went over scrivener's errors to correct.

6:07PM Allen spoke outside of the designated public comment period regarding Robert's Rules and Montana Code. Director Stahlberg reminded her that public comment had concluded. Allen continued to give her opinion on the meeting minutes.

6:09PM Blakney **MOVED** to accept the July Meeting 2025 Minutes as corrected.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

F. REPORTS 6:09PM

Reports supplied for the Monthly Meeting are available for the public upon request

1. BOOKKEEPER'S REPORT (DIRECTOR'S REPORT) 6:09PM

Mumma and Shafer reviewed the Director's Report with the board. Shafer presented the Water Loss Report and outlined his investigation to locate a potential leak. The board asked questions regarding the report and investigation. Shafer noted plans to conduct listening tests in the fall, when water use is lower and road noise is reduced. The board and Shafer discussed what customers use the most water and the cost/labor of changing meter pits.

a. FINANCIALS STATEMENTS 6:23PM

PROFIT & LOSS Mumma stated the numbers were not updated to match the new approved budget but the numbers are still correct as far as profit. USAGE & LOSS There were no questions on Usage & Loss. PAST DUE LIST Mumma stated that one account is not accurately reflected, but the list has gotten shorter. The board and staff went over the balance owed in total from the Past Due List. **6:26PM** CHECK DETAIL Mumma went over checks and Shafer went over a check for testing paid to Montana Environmental Lab LLC. ADJUSTMENTS Mumma and Shafer went over an adjustment issued to a customer.

b. BILLS; UNPAID BILLS 6:29PM

6:29PM Schmidt **MOVED** to pay the bills for August 2025. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

c. CORRESPONDENCE 6:32PM

Mumma said they had correspondence regarding paying insurance.

d. RURAL DEVELOPMENT LOAN STATUS & AMORTIZATION SCHEDULE 6:32PM

Foster went over the balance, interest rate of the Rural Development Loan and the pay-off date.

The board went over potentially paying off the loan.

2. MANAGER'S REPORT 6:38PM

Shafer reported he was unable to provide a written report due to an emergency repair. He provided updates on PFAS testing, a customer issue related to a past-due bill, the discovery and repair of a broken register, and a new service installation. Stated he has been working on the Lead-Service Line Inventory.

3. SECRETARY'S REPORT 6:29PM

Shafer went over the Secretary's Report.

G. UNFINISHED BUSINESS 6:46PM

1. DISCUSS \$2.00 RATE REDUCTION

Foster recommended postponing the \$2.00 rate reduction until the loan is paid off.

Blakney agreed with the recommendation.

6:47PM Blakney **MOVED** to accept the \$2.00 Rate Reduction.

NAY UNANIMOUS MOTION FAILED.

2. MAKE BALLOON PAYMENT ON LOAN 6:47PM

The board discussed putting the money they received from the county towards the loan and the amount they should put towards the loan.

6:50PM Foster **MOVED** to make a lump sum payment of \$40,000 towards the RD Loan.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

3. EXPLAIN DELINQUENT TAXES SENT TO THE WATER DISTRICT FROM COUNTY COLLECTIONS 6:51PM

The board and staff went over the customers that paid through their taxes.

6:52PM Foster **MOVED** to extend the meeting for 10 minutes. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

4. FINISHED COPY OF RULES, REG'S AND RATES 6:53PM

Shafer stated he would like to see the secretary create a booklet for all of the board members containing the Rules, Reg's and Rates.

H. NEW BUSINESS 6:57PM

1. NONE

Shafer brought up Sick & Vacation Leave time that has been implemented in both Coram and Martin City and suggested doing this for his staff and their staff to stay compliant with the state. The board agreed to put it on the agenda for next month.

2. TASK REVIEW 6:59PM

I. ADJOURNMENT (6:45PM or sooner)

7:00PM Foster **MOVED** to adjourn. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

Signed _____

Douglas T. Wagner, President

Date _____

Attested _____

Raye Lynn Goodson, Secretary

Date _____