Hungry Horse County Water & Sewer District

528 Colorado Boulevard, Hungry Horse, MT 59919 | 406-387-5694

Board of Directors Meeting Minutes

July 22nd, 2025 | 6:00PM

A. CALL TO ORDER ***6:00PM*** President Wagner called the meeting to order.
B. ROLL CALL ***6:00PM*** PRESENT: President Doug Wagner, Director Brent Schmidt, Director Jamie Foster
STAFF: GMO Ben Shafer, Bookkeeper Mallory Mumma GUESTS: Vivian Allen
EXCUSED ABSENT: Secretary Raye Lynn Goodson, Vice President Tom Blakney, Director Dan Stahlberg
C. ADOPTION OF AGENDA ***6:00PM***
6:00PM Wagner **MOVED** to adopt the agenda. AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**
D. PUBLIC COMMENT ***6:01PM***
Allen inquired about the status of the former bookkeeper. Wagner stated she had resigned and was moving on. Allen asked about the pay scale for the new hire. Wagner responded that the GM hires the bookkeeper and the pay remains unchanged. Allen submitted written public comment titled "Submitted to the Hungry Horse Water District Board of Director's to be attached to the minutes" including the following: "Public Comment on the 20 March 2025 Meeting Minutes" and "First Report of the Parliamentarian to the Board of Directors, Hungry Horse Water and Sewer District – 18 June 2020".
E. JUNE 2025 MINUTES TO CORRECT AND APPROVE ***6:03PM***
Wagner noted two corrections: "costumers" to "customers" and ACCT#56 to ACCT#82.
6:01PM Wagner **MOVED** to adopt the June 2025 Minutes after corrections were made.
AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**
F. REPORTS ***6:04PM***
Reports supplied for the Monthly Meeting are available for the public upon request
1. BOOKKEEPER'S REPORT (DIRECTOR'S REPORT) ***6:04PM***
a. FINANCIALS STATEMENTS & BUDGET NUMBERS ***6:04PM***
Shafer and Mumma went over the Profit & Loss. Shafer pointed out line item #2 under "Income Charges for Services" and stated they fell significantly short of last year's budget amount and they made a correction. The board and staff went over the budget. Shafer stated they plan for 1 new hook-up. The board and staff discussed hook-ups and expenses. Foster asked about this year's income. The board and staff discussed the income. Mumma covered bank charges. ***6:13PM*** The board and staff went over insufficient funds and ACH fees and where this will show up as income. ***6:15PM*** Staff and board went over contract services, repair & maintenance categories. They discussed electricity and the rate going up. Mumma covered interest expenses and the board discussed it. ***6:21PM*** Mumma went over how she recategorized memberships. Website was moved to software programs under office supplies. Staff went over the election costs in the budget and billing expenses. Mumma stated she has paid for the postage. They discussed if envelopes were necessary for privacy and paperless billing in the future. ***6:30PM*** They discussed payroll expenses and payroll taxes. They discussed the cost of quickbooks and their new fees. ***6:35PM*** The board and staff went over property taxes the district is required to pay. They covered salaries and state user fees. ***6:40PM*** They discussed the repair and maintenance category, and Internet and phone cost. Foster brought up interest and dividends and the board discussed their CDs. ***6:52PM*** The board ans staff discussed interest income. ***6:57PM*** The board discuss their income and wrap up the budget conversation.
7:59PM Wagner **MOVED** to extend the meeting 10 minutes. AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**
The board and staff discussed equipment replacement category on the budget.
7:00PM Foster **MOVED** to approve the budget for 2025/2026 fiscal year in the form that the board has formed it into.
AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**
b. BILLS; UNPAID BILLS ***7:00PM***
7:01PM Schmidt **MOVED** to pay the bills for July 2025. AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**
Mumma reviewed major bills, including Flathead Electric.
c. CORRESPONDENCE ***7:03PM***
Mumma stated an insurance payment correspondence came in and a check from the county from Past Due accounts sent to taxes. Shafer and Mumma said it was one check and did not have a break-down of who paid. They are working on getting the proper information from the county to update the Past Due list. The staff and board discussed the correspondence from the insurance.
d. RURAL DEVELOPMENT LOAN STATUS ***7:07PM***
They did not receive any updates on their Rural Development Loan status.

2. MANAGER'S REPORT *7:07PM*
Shafer went over his activities throughout the month. The board and Shafer discussed water loss, and puddles to investigate. Mumma stated the sprinkler rates are in effect.
3. SECRETARY'S REPORT TABLED
G. UNFINISHED BUSINESS TABLED
1. DISCUSS $2.00 RATE REDUCTION
2. CSKT UPDATE IF ANY
3. DELINQUENT TAXES HELD BY COUNTY (WHAT INCREMENT)
H. NEW BUSINESS TABLED
1. NONE
2. TASK REVIEW
I. ADJOURNMENT (6:45PM or sooner)
7:11PM Wagner **MOVED** to adjourn. AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**

Signed ______________________________ **Date** ______________
Douglas T. Wagner, President

Attested ______________________________ **Date** ______________
Raye Lynn Goodson, Secretary