



Hungry Horse County Water & Sewer District

528 Colorado Boulevard, Hungry Horse, MT 59919 | 406-387-5694

Board of Directors Meeting Agenda

July 18th, 2024 | 6:00PM

A. CALL TO ORDER 6:00PM

President Wagner called the meeting to order.

B. ROLL CALL 6:00PM

PRESENT: President Doug Wagner, Director Jamie Foster, Director Dan Stahlberg, Director Brent Schmidt, Director Tom Blakney (**6:05PM Arrival**) STAFF: GMO Ben Shafer

EXCUSED ABSENT: Secretary Raye Lynn Goodson, Bookkeeper Cassie Ferguson

C. ADOPTION OF AGENDA 6:01PM

6:01 PM Wagner **MOVED** to adopt the agenda. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

D. PUBLIC COMMENT 6:01PM - 6:04PM

Community Member, Vivian Allen, in attendance and brought up the concern of not being able to navigate the website to find the agenda and claimed there was not one posted in the post office.

E. REPORTS 6:04PM - 6:48PM

Reports supplied for the Monthly Meeting are available for the public upon request.

1. BOOKKEEPER'S REPORT (DIRECTOR'S REPORT) 6:04PM

a. BILLS; UNPAID BILLS 6:04PM

Shafer stated he did not have the bills. Wagner stated he sent over some bills to the Bookkeeper.

6:48PM Schmidt **MOVED** to pay the unpaid bills. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

b. CORRESPONDENCE 6:05PM

Shafer stated he had no correspondence.

c. BUDGET NUMBERS FOR 2024/2025 6:10PM - 6:45PM

Shafer went over the budget with the board. The board asked questions and reviewed the budget. The board and Shafer compared numbers to previous years. The board discussed the CSKT objection. The board made changes where needed to the budget. Shafer went over repair and maintenance costs and what would be different in 2025.

6:45PM Blakney **MOVED** to approve the budget as corrected. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

d. WEBSITE UPDATE 6:06PM

Wagner gave the website updates as sent in via email from Goodson and asked the board member if they wanted their phone numbers listed for the customers. Schmidt asked to have one number listed.

e. POSTAGE INCREASE 6:07PM

The board discussing buying stamps before the rate increase.

2. MANAGER'S WRITTEN REPORT 6:09PM

Shafer stated there was not much to report this month.

F. UNFINISHED BUSINESS 6:45PM

1. POLICY COMMITTEE-RULES AND REGS. 6:45PM

a. 11 & 12 6:45PM

Schmidt stated the committee will have sections 11-15 by next meeting.

b. RATE SCHEDULE 6:48PM

Schmidt stated the committee will have the rate schedule by next meeting.

2. AUTHORIZE BALLOON PAYMENT ON LOAN 6:49PM - 7:01PM

7:00PM Wagner **MOVED** to put \$75,000 out of the Whitefish Credit Union account and apply it the RD Loan Principle Balance. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

Foster asked for numbers before voting. Wagner explained the interest and numbers regarding the loan. Wagner stated he checked out what Parkside Credit Union could offer for businesses, but they did not have anything that could compare to their current Credit Union or Bank.

3. UPDATE LIST OF DIRECTOR'S NAMES AT GLACIER BANK AND WF CREDIT UNION 7:02PM

Glacier Bank is done, and a few directors need to stop by Whitefish Credit Union to be added to the account.

4. CSKT OBJECTION STATUS 7:05PM

The board discussed the 200+ page document regarding this issue. They discussed important dates coming up. Shafer brought up that the bill for the attorneys was not included in the unpaid bills and suggested a motion to pay the bill. The board discussed the compact and what it means for water rights.

7:07PM Schmidt **MOVED** that the board pay the unpaid bill of \$175 to Hammer, Quinn & Shaw.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

5. MINUTES ALTERATIONS AND CORRECTIONS: JAN.-JUNE AND MORE IF NECESSARY 7:10PM - 7:47PM

Wagner started the conversation with January 2024 Minutes. Foster's name on there twice and Hardesty marked absent and excused. Wagner gave all corrections that he knew needed to be made. Foster gave suggestions on a correction regarding a location. **7:13PM** The board began discussing the CD at the Credit Union. They discussed amounts they would be comfortable transferring into the CD. They discussed dates, amounts and dividends. The board discussed holding off on a motion to put \$40,000 into a 4 month CD at Whitefish Credit Union until it became a line item on the agenda.

7:17PM Wagner **MOVED** to accept the January 2024 Meeting Minutes with corrections.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

7:19PM Wagner gave his suggested changes to the February 2024 Minutes.

7:20PM Wagner **MOVED** to accept the February 2024 Meeting Minutes with corrections.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

7:21PM Wagner and the board reviewed the March 2024 Minutes and found the timestamps to be confusing and needing to be corrected.

7:28PM Wagner **MOVED** to accept the March 2024 Meeting Minutes with corrected timestamps.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

7:29PM Wagner and the board reviewed April 2024 Minutes.

7:30PM Wagner **MOVED** to accept the April 2024 Meeting Minutes.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

7:31PM Wagner and the board reviewed May 2024 Minutes.

7:32PM Wagner **MOVED** to accept the May 2024 Meeting Minutes.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

7:33PM Wagner and the board reviewed the November 15th, 2022 Meeting Minutes and corrected them.

7:35PM Wagner **MOVED** to accept the November 15th, 2022 Meeting Minutes.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

6. BYLAWS REVIEW ARTICLES 6, 7 & 8 7:36PM - 7:47PM

The board discussed changes and revisions needed for the bylaws to up to date with Montana Code and Law. Foster pointed out a section of when Directors take office needed to be changed to be up to code. They discussed the proper procedure to change or amend the bylaws.

G. NEW BUSINESS 7:48PM - 8:00PM

7:48PM Blakney asked to have the Whitefish Credit Union CD to next month's agenda.

7:49PM The two new board members do not want their phone numbers on the website.

1. REQUEST FOR PUBLIC RECORDS APP 7:49PM - 7:55PM

Shafer printed the Public Records App for the board. Foster pointed out that the wording after "Montana Constitution" can be removed. The board discussed the cost of records and when it is appropriate to charge. The board decided to look this over and cover it further in the next meeting.

2. TASK REVIEW 7:56PM - 8:00PM

7:56PM Blakney will go to Whitefish Credit Union and plans to sit-in on the Rules & Reg Meeting.

7:57PM Stahlberg will go to Whitefish Credit Union

7:57PM Foster will go to Whitefish Credit Union, attend the Rules & Reg Meeting and look over the Public Records App.

7:57PM Schmidt will work on the Rules & Regs, and host the Rules & Reg Meeting.

7:58PM Shafer will get bids for insulation for Well #1

7:58PM Foster went over what her research came up with regarding transfer of property. The board discussed how they will make it known that bills go with the property, not the certain person owning the property.

H. ADJOURNMENT (8:00PM or sooner) 8:00PM - 8:11PM

8:00PM Wagner **MOVED** to adjourn into executive session. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

8:10PM Schmidt **MOVED** to extend the meeting to 8:11PM to adjourn.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

8:11PM Schmidt **MOVED** to adjourn. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

Signed _____ Date _____
Douglas T. Wagner, President

Attested _____ Date _____
Raye Lynn Goodson, Secretary