



Hungry Horse County Water & Sewer District

528 Colorado Boulevard, Hungry Horse, MT 59919 | 406-387-5694

Board of Directors Meeting

June 20th, 2024 | 6:00PM

A. CALL TO ORDER 6:00PM

President Wagner called the meeting to order.

B. ROLL CALL 6:00PM

PRESENT: President Doug Wagner, Director Tom Blakney, Director Jamie Foster, Director Dan Stahlberg
STAFF: GMO Ben Shafer, Secretary Raye Lynn Goodson (**8:04PM departure**), Bookkeeper Cassie Ferguson
EXCUSED ABSENT: Director Brent Schmidt
GUESTS: ACCT #225, Vivian Allen and Tony & Irene Seiro (**6:24PM arrival**) in attendance.

C. ADOPTION OF AGENDA 6:01PM

6:01 PM Wagner **MOVED** to adopt the agenda. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

D. PUBLIC COMMENT 6:01PM - 7:09PM

Allen submitted "Written Public Comment" regarding emails and minutes to the record.
ACCT #225 submitted documents and discussed a spigot that has been an issue between this customer and the neighbors. Tony & Irene Seiro and Allen gave input regarding the spigot issue. There was a discussion between the board and public regarding the spigot, easements and who needed to be contacted for the spigot removal, but no resolution was made regarding the spigot.

E. REPORTS 7:09PM - 8:10PM

Reports supplied for the Monthly Meeting are available for the public upon request.

1. BOOKKEEPER'S REPORT (DIRECTOR'S REPORT) 7:09PM - 7:58PM

a. FINANCIAL STATEMENTS 7:09PM

Ferguson asked if anyone had any questions. Shafer gave a summary of repairs he handled this month.

b. BILLS; UNPAID BILLS 7:10PM - 7:28PM

Shafer gave a description of a bill from Major League Trucking. Ferguson asked if anyone had any questions. PROFIT & LOSS There was a question from Allen and the board addressed the question.
PAST DUE LIST Ferguson gave a summary of the Past Due List regarding the date it was printed and the most current list. CHECK DETAIL Wagner asked if there were any questions about Check Detail. BALANCE SHEET Allen asked questions and Ferguson answered her questions. Wagner brought up the Glacier Bank balance and Ferguson stated she will update this line item. USAGE & LOSS Wagner asked if there were any questions about Usage & Loss. Shafer brought the board up to speed on a Montana Sky bill that will be coming soon. He stated he will go into more detail during his manager's report. Foster brought up the CD the district created. The board discussed interest rates, CD amounts, and money transferring.

7:21PM Foster **MOVED** to pay the unpaid bills. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

7:26PM Wagner **MOVED** to let the CD renew. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

c. CORRESPONDENCE 7:29PM

Ferguson covered some credits that she fixed and correspondence handlings with the costumers.

d. UPDATE ON ACCT. #97 7:30PM

Ferguson updated the board on ACCT #97 with the timeline of purchase, transfer of service, and her communication with the Title Company. Shafer gave a summary of this ACCT's history. The board and staff spoke about ACCT #97, who was in charge of the balance, and how they were going to move forward with the outstanding balance.

7:44PM Wagner **MOVED** to have a letter written to the Flathead Premier Title Company requesting they pay the outstanding balance or put a lean on the property so that ACCT #97 can contact the Title Company to cover the outstanding balance. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

e. PRELIMINARY BUDGET NUMBERS

f. BILLING QUESTIONS ACCT. #294 AND MORE 7:45PM - 7:58PM

Ferguson gave a description for the situation and questions from ACCT #294. The board and staff discussed ACCT #294 and how they were going to address the issues tied to this account. The board and staff talked about what they can implement to avoid the issues regarding this account with future accounts and customers.

2. MANAGER'S MONTHLY WRITTEN REPORT 7:59PM - 8:10PM

Shafer read his report to the board. Shafer covered installs, repairs and communications with vendors needing to be involved in repairs and installs. Shafer covered costs, savings and water loss. Shafer went into detail about the MontanaSky install, costs and savings.

8:04PM Wagner **MOVED** to extend the meeting to 8:30PM.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

Shafer asked Ferguson to send out letters that did not respond regarding service lines.

Shafer stated he has been in communication with the Canyon Community Group about turning on the water in the parks along US HWY 2.

F. UNFINISHED BUSINESS 8:10PM - 8:28PM

1. OATHS OF OFFICE SIGNED FOR COUNTY ELECTION RECORDS 8:10PM - 8:17PM

Wagner stated his work towards moving forward on the Oaths of Office. Blakney stated he has filled out his paperwork. The board and staff discussed how to move forward submitting Oaths of Offices.

2. ELECTION OF OFFICERS 8:12PM - 8:17PM

The board discussed who would be running for what position during this term.

8:13PM Foster **MOVED** that open the nominations for president.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

Foster nominated Wagner for president. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

8:15PM Wagner **MOVED** that open the nominations for vice president.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

Blakney volunteered to be nominated for vice president.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

8:17PM Wagner **MOVED** that closed the nominations for vice president.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

3. USFS SPECIAL USE PERMIT 8:17PM - 8:28PM

The board discussed new information and progress regarding the USFS Special Use Permit. The board discussed correspondance with the USFS offices and what to do about this Special Use Permit.

5. UPDATE LIST OF DIRECTOR'S NAMES AT BANK AND CREDIT UNION 8:28PM - 8:31PM

8:28PM Foster **MOVED** to remove previous directors (Vivian Allen, Richard Hardesty) and to add new directors (Tom Blakney, Dan Stalhberg) on the Glacier Bank Account, the Safety Deposit Box at Glacier Bank and the Savings Account at Whitefish Credit Union.

Wagner suggested they table everything else on the agenda and the board agreed. They discussed the importance of addressing the Rate Schedule in the next meeting.

G. NEW BUSINESS 8:31PM - 8:35PM

2. TASK REVIEW 8:31PM

8:31PM Ferguson will write letter to Title Company regarding ACCT #97, check for updates on #294, Get ahold of "JS"

8:34PM Foster will do Bylaws, contact Title Company

H. ADJOURNMENT AT 8:00PM OR SOONER 8:36PM

8:36PM Wagner **MOVED** to adjourn **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

Signed _____ Date _____
Douglas T. Wagner, President

Attested _____ Date _____
Raye Lynn Goodson, Secretary