



# Hungry Horse County Water & Sewer District

528 Colorado Boulevard, Hungry Horse, MT 59919 | 406-387-5694

## Board of Directors Meeting Minutes

June 19th, 2025 | 6:00PM

**A. CALL TO ORDER 6:00PM** President Wagner called the meeting to order.

**B. ROLL CALL 6:00PM** PRESENT: President Doug Wagner, Vice President Tom Blakney, Director Brent Schmidt, Director Dan Stahlberg, Director Jamie Foster STAFF: GMO Ben Shafer, Bookkeeper Mallory Mumma  
GUESTS: Vivian Allen EXCUSED ABSENT: Secretary Raye Lynn Goodson

**C. ADOPTION OF AGENDA 6:00PM**

**6:00PM** Wagner **MOVED** to adopt the agenda. AYE UNANIMOUS MOTION PASSED; SO RESOLVED

**D. PUBLIC COMMENT 6:01PM** None

**E. MAY 2025 MINUTES TO CORRECT AND APPROVE 6:01PM**

**6:01PM** Wagner **MOVED** to adopt the May 2025 Minutes. AYE UNANIMOUS MOTION PASSED; SO RESOLVED

**F. REPORTS 6:01PM**

Reports supplied for the Monthly Meeting are available for the public upon request

**1. BOOKKEEPER'S REPORT (DIRECTOR'S REPORT) 6:01PM**

Mumma stated the reports are still off and she is working to make it correct. Shafer stated that the reports are better. Mumma stated the Director's Report still needs work as she does not have logins to all accounts yet and is working to fulfill all duties. The staff and board went over the Director's Report together.

**a. FINANCIALS STATEMENTS 6:06PM**

**6:06PM** BALANCE SHEET There were no questions on the balance sheet. **6:07PM** PROFIT & LOSS Shafer spoke on categories that were not correct at the moment. He stated he and Mumma would be working on this in the upcoming month. **6:09PM** ADJUSTMENTS Mumma stated that one adjustment was just a typo and spoke on ACCT#171 adjustments. **6:11PM** CHECK DETAIL The board and staff went over the check detail list. Shafer went into detail about the checks to Core & Main. **6:17PM** USAGE & LOSS The board and staff discussed the loss looking better the month of June. **6:18PM** PAST DUE LIST Shafer stated he wasn't sure the list was accurate due to dates and people paying a few days behind. The board and staff discussed the past due list and customers on the list. **6:20PM** Shafer brought up a leak he dealt with in Martin City because he believes it may pertain to the leak in Hungry Horse. The board and Shafer discussed how this leak came to be in Martin City.

**b. BILLS; UNPAID BILLS 6:17PM**

**6:17PM** Schmidt **MOVED** to pay the bills for June 2025. AYE UNANIMOUS MOTION PASSED; SO RESOLVED

**c. CORRESPONDENCE 6:27PM**

The board and staff discussed the email sent to customers about the Rules & Regulations being updated. Wagner stated he corresponded with someone about insurance. The staff and board discussed the insurance.

**2. MANAGER'S REPORT 6:30PM**

Shafer gave a summary of his month. He covered that ISO came to test hydrants so customers could have fire insurance. He covered which hydrants were tested and what data they received from ISO. Shafer went over SOC/VOC test results. He stated all tests came back ND (No-detect) which means they are all below the threshold to show up on a test, essentially 0. Shafer discussed the cost of these tests and waivers they can apply for due to the ND test results. He also covered PFAS testing that is required and how those results were also ND. Shafer stated that the state will cover the cost of that testing. Shafer and the board went over the test results, waivers and the new location for the Montana Rural Water Convention being in Billings.

**3. SECRETARY'S REPORT 6:41PM**

The board went over the Secretary's Report.

**G. UNFINISHED BUSINESS 6:41PM**

**1. LEAK ADJUSTMENT REQUEST 6:41PM**

ACCT#82 asked for Leak Adjustment. Shafer helped Mumma calculate the new total based on the Leak Adjustment Policy.

**6:43PM** Foster **MOVED** to approve Leak Adjustment for ACCT#82 according to policy.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

**2. CSKT UPDATE IF ANY 6:44PM**

**6:44PM** Schmidt **MOVED** to extend the meeting until 7PM. AYE UNANIMOUS MOTION PASSED; SO RESOLVED

The board and staff spoke about the updates on the CSKT Compact. Wagner gave much of the updates.

**H. NEW BUSINESS 6:47PM**

**1. BUDGET 6:47PM**

Wagner stated staff may need another month to go over the budget before approving it for the year. The board and staff went over the budget and pointed out where changes will need to be made. Shafer stated that the budget will be based on the real numbers coming in.

**~~2. DISCUSS NEXT RATE REDUCTION~~ TABLED**

**3. TASK REVIEW 6:55PM**

**6:55PM** Shafer will work with Mumma on the budget.

**6:55PM** Mumma will work on the budget, present the Director's Report next month and contact entities.

**6:56PM** Foster asked that the 2023 & 2024 numbers be put somewhere on the budget to compare. The board and staff continued the budget conversation.

**I. ADJOURNMENT (6:45PM or sooner) 6:59PM**

**6:59PM** Foster **MOVED** to adjourn. AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**

Signed \_\_\_\_\_

*Douglas T. Wagner, President*

Date \_\_\_\_\_

Attested \_\_\_\_\_

*Raye Lynn Goodson, Secretary*

Date \_\_\_\_\_