



Hungry Horse County Water & Sewer District

528 Colorado Boulevard, Hungry Horse, MT 59919 | 406-387-5694

Board of Directors Meeting Minutes

May 22nd, 2025 | 6:00PM

A. CALL TO ORDER 6:00PM President Wagner called the meeting to order.

B. ROLL CALL 6:00PM PRESENT: President Doug Wagner, Vice President Tom Blakney, Director Brent Schmidt
STAFF: Secretary Raye Lynn Goodson, GMO Ben Shafer, Bookkeeper Mallory Mumma
GUESTS: Vivian Allen EXCUSED ABSENT: Director Dan Stahlberg, Director Jamie Foster

C. ADOPTION OF AGENDA 6:01PM

6:01PM Wagner **MOVED** to adopt the agenda. AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**

D. PUBLIC COMMENT 6:01PM

Allen had no public comment.

E. APRIL 2025 MINUTES TO CORRECT AND APPROVE 6:02PM

6:02PM Wagner **MOVED** to adopt the April 2025 Minutes. AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**

6:02PM Allen asked for a copy of the April 2025 Minutes Draft.

F. REPORTS 6:02PM

Reports supplied for the Monthly Meeting are available for the public upon request

1. BOOKKEEPER'S REPORT (DIRECTOR'S REPORT) 6:02PM

There were no questions on the Director's Report.

a. FINANCIALS STATEMENTS

b. BILLS; UNPAID BILLS 6:03PM

The board and staff reviewed the bills. Shafer stated he would cover the Core & Main bill in his report.

6:04PM Schmidt **MOVED** to pay the unpaid bills for May 2025 and the Core & Main Bill.

AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**

BALANCE SHEET 6:04PM The board and Mumma went over some changes that needed to be made to the Balance Sheet, mainly addressing bank and credit union balances including CDs. **CHECK DETAIL 6:07PM** There was one adjustment for 1¢, Mumma stated it was a clerical error. The board and staff went over other checks and what they were for.

C. CORRESPONDENCE 6:09PM Mileage payment changed from 63¢ to 70¢. ACCT#144 reached out about a missing payment that they believe was paid. The board and staff discussed what to do for the customer.

6:16PM Blakney **MOVED** to waive the late fees and forgive the "missed payment" for ACCT#144.

AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**

2. MANAGER'S WRITTEN REPORT 6:17PM

Shafer and the board went over his Manager's Report. He went over a summary of activities for the month and all of his correspondence as well. They discussed the Core & Main bill and his investigation on the leak.

3. SECRETARY'S REPORT 6:30PM

The board went over the Secretary's Report with Goodson.

G. UNFINISHED BUSINESS 6:32PM

1. BALLOON LOAN PAYMENT STATUS 6:32PM

The board discussed the loan payment and that they need to send a check.

H. NEW BUSINESS 6:34PM

1. LEAK ADJUSTMENT REQUEST 6:34PM

ACCT#82 requested a Leak Forgiveness for one of his properties due to a running toilet and filled out the Leak Forgiveness form.

6:36PM Schmidt **MOVED** to have ACCT#82 pay the base rate for the month of the leak. **NO VOTE**

2. TASK REVIEW 6:36PM

6:36PM Mumma will follow up with ACCT#144, pay bills and work with Shafer on Director's Report.

6:39PM Shafer will work with Mumma on the Balance Sheet, Bulk Water, and other items on the Director's Report.

6:44PM Goodson will do the May 2025 Minutes, work on Resolution Register with Shafer, website updates.

6:47PM The board and staff discussed that the budget will need to be ready by next month.

I. ADJOURNMENT (6:45PM or sooner) 6:47PM

6:47PM Wagner **MOVED** to adjourn. AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**

Signed _____ **Date** _____
Douglas T. Wagner, President

Attested _____ **Date** _____
Raye Lynn Goodson, Secretary